

BIT Help

For help with using BIT, follow the **Instructions** on the individual BIT pages. The **BIT Tutorial** is another way you can get assistance. The **Contact Us/Feedback** button in the upper right-hand corner of each BIT screen lets you type your questions or comments. These will be read by a BIT service provider and a reply will be sent, if contact is requested.

If needed, you may also contact Kansas State University's TAB program directly by calling Blase Leven at 785-532-0780 or by email at baleven@ksu.edu or Sheree Walsh at 785-532-6519 or by email at smw@ksu.edu.

Frequently Asked Questions (FAQs)

Canceling Data Entries

When entering data for any of the BIT Toolbox screens, click cancel to remove unsaved entries.

Property Profile Form reporting to EPA

Much of the data in the Site Inventory screens under Site Data and Funding Summary pages are mandatory for EPA Cooperative Agreement "Property Profile Form" reporting. "Helpful Hints" on these pages provides more details on what to enter. BIT can automatically generate these reports using the "Generate Reports" feature. The "Resources" section of BIT contains EPA's complete instructions for Property Profile Forms. To use BIT for generating the Property Profile Form for sending to EPA, use formats provided in dropdowns or as indicated in "Helpful Hints" for entering data. A blank Multiple Property Profile form is also in the "Resources" section for reference on data entry formats.

Save Your Work

Always click the "Save Changes" button after making entries, or your changes will be lost when moving to other pages or records.